

FAQs

I don't have a link to the booking system. What should I do?

Please contact Bill Runacre or Bob Eales who will supply your personal link.

How do I make a booking?

Please read the document [Introducing the croquet calendar](#).

Do I need a special app to use the system on my smartphone?

No. You can use the phone's browser to access the system. However there are apps for both Android and iOS which are designed to give better performance on a small screen. Search for "TeamUp" in the app store to find and download the app. When you first run the app, you will need to enter your personal link.

How can I find out who created or modified a booking?

Open the booking by clicking on it. Look at the bottom row for this information. Close the entry without changing it by clicking on the 'X'.

Can two bookings be made for the same time?

Yes. This would be expected where for example two short lawn bookings are made or if double banking on the full lawn is agreed. The title of the booking can make the intention clear.

Can I delete someone else's booking and replace it with my own?

Yes. Please only do this by mutual agreement.

Do I have to use the provisional booking system to get a game?

No. You can arrange games in any way that you like. We do ask you to show firm bookings on the system so that everyone is aware when the lawn is in use.

How can I receive emails when changes happen on the calendar?

Receiving an email when someone makes a provisional booking is useful as it lets you know that they are looking for a game. The calendar has many built-in options to notify you of new and changed events. You can set this up by clicking on the "notifications" option in the menu (blue button at top right of screen). Choose between receiving an email immediately or a daily summary of changes. As an initial choice, you may want to receive emails for all changes on all sub-calendars. This could be refined later to all changes on just the "Anyone for a game?" sub-calendar.